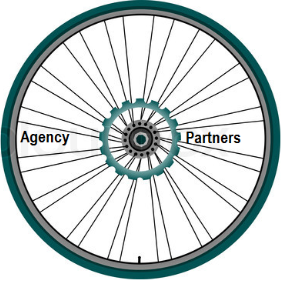
The ***AGENCY PARTNERS*** *s*ection provides materials for an IEP team as they develop plans to work with other agency partners involved with successfully transitioning students to adult life. Teachers may want to share this material with families, VR counselors, community college disability services, case managers, and others as a starting point for discussions.

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**MEMORANDUM OF UNDERSTANDING AND EXECUTIVE ORDER**

On May 16, 2013 a **Memorandum of Understanding** (MOU) was signed by the Oregon Department of Education, Oregon Council on Developmental Disabilities, Office of Vocational Rehabilitation Services and Office of Developmental Disability Services. The MOU will focus on helping youth with intellectual and other developmental disabilities (I/DD) leave school with integrated, community employment or a post-secondary education plan.

The four state organizations signed this MOU to further our intention to help youth with I/DD successfully transition from school to their adult lives.  The memorandum establishes a state-level Transition Agency Coordinating Team (TACT) to oversee implementation of the agreement’s provisions. As the team moves forward this coming Fall, districts will be updated as to the status of activities and projects. Initially, the four organizations will review current state policies and procedures to see where improvements can be made to strengthen and align roles, practices and funding mechanisms. The TACT will also address training and communication activities needed to advance the overall goal of successful transitions for students.

The team plans to engage community partners and stakeholders, including individuals with I/DD and their families in seeking feedback, ideas and to further clarify how the goals and outcomes expressed in the Memorandum of Understanding can be reached. The MOU can be found at: <http://www.dhs.state.or.us/dd/supp_emp/initiative.html>.

This MOU is aligned with the Executive Order 13-04 issued by Governor John Kitzhaber on April 16, 2013, can be found at: <http://www.oregon.gov/gov/docs/executive_orders/eo_13-04.pdf>.

The Executive Order affirms our statewide commitment to offering integrated employment services to people with Intellectual and/or Development Disabilities. This is the latest step in Oregon’s longstanding policy efforts to promote fair and equitable work for all Oregonians. Further, it reinforces the goals behind initiatives within the 2013-2015 budget that include investments in integrated employment services. This Executive Order will provide operational direction for all state agencies.

**What does the Executive Order mean to Oregon Department of Education?**

ODE will commit to partnerships with Oregon Council on Developmental Disabilities, Office of Vocational Rehabilitation Services and Office of Developmental Disability Services. These agencies will work collaboratively with stakeholders to understand and appreciate each other’s transition process, work together while the student is in school to blend resources and support so that the student transition process is seamless and the their post-secondary goals are achieved.

ODE will:

* Create a culture of employment starting at an early age.
* Raise expectations of work with students of all ages
* Assist students with intellectual disabilities obtain jobs while still in school while continuing to support skill acquisition
* Help school districts recognize the importance of the Executive Order outcomes and timelines.
* Commit to supporting the partnerships with Office of Developmental Disabilities Services(ODDS) and Vocational Rehabilitation (VR)
* Facilitate the development and implementation of competencies and related curriculum and instructional approaches
* Provide Oregon schools with a contact list for VR and ODDS
* Advise school districts to invite, with parent/adult student consent, appropriate representatives such as VR and ODDS to the IEP transition meetings
* Encourage networking and collaboration among school districts, teachers, youth and parents
* Encourage participation in County Employment First Group

**OREGON VOCATIONAL REHABILITATION SERVICES (OVRS)**

**What types of services does OVRS offer?**

OVRS offers a variety of services to assist people with disabilities to prepare for, get, and keep jobs. The services you use depend on your individual needs and circumstances.

OVRS can provide you with the information necessary to assist you in deciding which services you need to reach your job goal.

**Examples of services include:**

* **Assessment services** to measure your strengths, capabilities, work skills and interests. These services assist you in selecting a job goal and the OVRS services you need to reach that goal.
* **Counseling and guidance** services provided throughout the rehabilitation process to help you make good decisions about how to reach your goals.
* **Independent living services** help you understand and deal with disability issues that prevent you from working; these include, but are not limited to:
* Training in self-care
* Money management
* Using community transportation
* **Assistive technology** services assist you with communication or doing tasks by using devices such as hearing aids, visual aids, special computer software, etc. You can explore with your counselor how technology might help you reach your employment potential or get a device you need to go to work.
* **Training services** provide you with work skills needed to achieve your employment goal.
* **Job placement** helps you carry out your job search, including:
* Assistance completing application forms
* Developing a resume
* Practicing interview skills
* Identifying job leads
* Keeping your new job
* Getting the disability accommodations you need

**What steps do I go through?**

**1. Call or visit the** [**OVRS office closest to you**](http://www.oregon.gov/dhs/vr/pages/officelocation.aspx) **to start the process.**

Our staff will ask for basic information (like your name, your address and phone number) and will help you make arrangements to come in to learn more about what OVRS is and how it works. You may be sent a Personal Information Form in the mail, or you may receive it when you come in for orientation. A list of local OVRS offices is included in this section.

**2. Orientation**

Some offices give a group orientation. Others give a one-on-one orientation. Orientation will help you to:

* Learn how the program works from start to finish.
* Ask questions about services or available help.
* Decide if you want to apply for services.

**3. Intake Interview and Applying for Services**   
This is when your counselor learns about you, your disability and how it causes work problems. The meeting takes about an hour.

* You meet privately with a OVRS counselor or counselor’s assistant.
* You bring your completed Personal Information Form.
* You fill out a one-page form (application).
* You fill out any release forms we need to get copies of your records. (The records help tell us if you qualify.)

**4. Finding Out if You Qualify for Help**   
Sometimes a counselor can tell right away if you qualify. Other times it can take up to 60 days, occasionally longer. It depends on whether we need to write for medical records or have you evaluated by a doctor. Your counselor can tell you what needs to happen to qualify for services.

**5. Identifying Your Job Goal and Planning Services You Need**   
You and your counselor decide on a job goal that makes sense for your disability. It should also make sense based on what job openings there are. OVRS can help you find your talents and interests. We can also help you search the job market. You and your counselor talk about the employment problems that bring you to OVRS. Together you decide what services you need to get a job.

**6. Writing a Plan for Employment**   
You must have a written plan to get the services you need. We call it your individualized plan for employment (IPE). Your counselor can help you with this. Your IPE describes the steps you will take to meet your work goal.

**7. Completing the IPE**   
You can start getting the help you need after you and your counselor agree to your plan. How long it takes you to complete the plan depends on you and your needs.

**8. Job Searching and Getting a Job**   
After you complete the services in your plan, you search for a job until you get one. Your counselor can help you with this.

**9. Following Up and Closing Your Case**   
Your counselor checks how you are doing for 90 days after you get a job. Then OVRS closes your case if all is going well. Later you can ask for “Post-Employment” services if you need more help because of your disability to keep your job, get your job back, or move up in your job.

**Informed Choice**

**You get to make choices when you work with OVRS.**

***What are some of the choices you can make?***

* You choose the job goal that fits your interests, talents, needs, and values.
* You choose how much help you want to write your employment plan.
* You choose the services you need to over-come the problems that brought you to us. You get to choose who provides most services, too.
* You help decide how long you will be in the program.

***How does OVRS help you make choices?***

* Our staff gives you the information to feel confident when you face each choice. Think of us as your career consultants.
* Early on, you and your counselor talk about the work problems caused by your disability. We call these your “barriers to employment.”
* Knowing your problems helps you and your counselor decide on steps to over-come them. It also helps you figure out what services you need to reach your job goal.
* You and your counselor share responsibility for your choices.   
  What are the guidelines for making choices?
* Making choices in your program does not mean you can have anything you want. Your choices must make sense. They must give good value for their cost. And they must help you reach your job goal.
* The job goal you choose must make sense, too
  + Can you do the work?
  + Are people needed to fill this job where you want to live?

You choose services because you need them, not just because you want them.

**DIRECTORY OF LOCAL OFFICES - OREGON VOCATIONAL REHABILITATIONS SERVICES**



Link to Oregon local office directory <http://www.oregon.gov/dhs/vr/pages/officelocation.aspx>

**ALBANY**   
Albany OVRS   
1400 Queen Ave. SE   
Suite 107   
Albany, OR 97322-6797   
541-967-2022 (Voice)   
541-967-2154 (FAX)

**ASTORIA**   
Astoria OVRS   
450 Marine Dr., Ste 100   
Astoria, OR 97103   
503-325-7335 (Voice)   
503-325-5795 (FAX)

**BAKER CITY**   
Baker City OVRS   
3165 10th St., Ste 500   
Baker City, OR 97814-3913   
541-523-8444 (Voice)   
1-800-578-9990 x360 (Toll Free)   
541-523-9858 (FAX)

**BEAVERTON**Washington County OVRS   
8880 SW Nimbus Ave.   
Suite D   
Beaverton, OR 97008   
503-277-2500 (Voice)   
503-277-2536 (FAX)

**BEND**Bend OVRS   
1230 NE 3rd St.   
Suite A-152   
Bend, OR 97701-4374   
541-388-6336 (Voice)   
541-388-6310 (FAX)

**BURNS**   
Burns OVRS   
809 W. Jackson   
Suite 100   
Burns, OR 97720-1955   
541-889-9148 (Voice)   
541-889-9209 (FAX)

**Mailing Address**   
Ontario OVRS   
186 East Lane,   
Suite 1   
Ontario, OR 97914-3051

**CLACKAMAS**   
Clackamas OVRS   
4382 SE International Way   
Suite B   
Milwaukie, OR 97222-4635   
971-673-6130 (Voice)   
971-673-6131 (FAX)

**COOS BAY**   
Coos Bay OVRS   
2075 Sheridan Ave   
Employment Bldg   
North Bend, OR 97459-3335   
541-756-8467 (Voice)   
1-800-438-2136 (Voice)   
541-756-1622 (FAX)

**CORVALLIS**   
Corvallis OVRS   
545 SW 2nd St.   
Suite G   
Corvallis, OR 97333-4466   
541-757-4131 (Voice)   
541-757-4241 (FAX)

**COTTAGE GROVE**Cottage Grove Family Center   
305 Coop Court   
Cottage Grove, OR 97424-1744   
541-942-9186 (Voice)   
541-942-1306 (FAX)

**Mailing Address**   
Springfield OVRS   
101 30th St.   
Springfield, OR 97478-5845

**DALLAS**   
Dallas OVRS   
580 Main St.,Ste B.   
Dallas, OR 97338-1909   
503-831-1612 (Voice)   
503-831-1952 (FAX)

**ENTERPRISE**   
104 Litch   
Enterprise, OR 97828-1038   
541-963-2151 (Voice)   
541-963-7698 (FAX)

**Mailing Address**   
La Grande OVRS   
1607 Gekeler Ln   
La Grande, OR 97850-3341

**EUGENE**   
McKenzie Center   
2885 Chad Drive   
Eugene, OR 97408   
541-686-7878 (Voice)   
541-686-7755 (FAX)

**FLORENCE**   
Florence DHS Office   
3180 Highway 101 North   
Florence, OR 97439   
541-997-8251 (Voice)   
541-726-2535 (FAX)

**Mailing Address**Springfield OVRS   
101 30th St.   
Springfield, OR 97478-5845

**GOLD BEACH**Gold Beach OVRS   
94145 5th Place   
Gold Beach, OR 97444-0808   
541-247-0290 (Voice)   
1-800-257-1385 (Voice)   
541-247-3434 (FAX)

**GRANTS PASS**   
Grants Pass OVRS   
725 NE 7th St.   
Suite C   
Grants Pass, OR 97526-1632   
541-474-3130 (Voice)   
541-474-3135 (FAX)

**HERMISTON**   
Hermiston OVRS   
940 SE Columbia Drive  
Hermiston, OR 97838   
541-564-5673 (Voice)   
1-888-374-8080x322 (Toll Free)   
541-567-3244 (FAX)

**HOOD RIVER DHS**    
1619 9th Court, Suite 300   
Hood River, OR 97031-1919   
541-386-3199 extension 216 (Voice)   
541-386-8743 (Fax)

**Mailing Address**   
The Dalles OVRS   
3641 Klindt Drive   
The Dalles, OR 97058-3565

**JOHN DAY**   
John Day Self Sufficiency Office   
725 W. Main St.   
Suite A   
John Day, OR 97845-1036   
541-523-8444 (Voice)   
541-523-5667 (FAX)   
1-800-578-9990x360

**Mailing Address**   
Baker City OVRS   
1768 Auburn Ave.   
Baker City, OR 97814-3913

**KLAMATH FALLS**   
Klamath Falls OVRS   
801 Oak Ave.   
Klamath Falls, OR 97601-6136   
541-883-5614 (Voice)   
541-883-5621 (FAX)

**LA GRANDE**   
La Grande OVRS   
1607 Gekeler Lane   
La Grande, OR 97850-3341   
541-963-2151 (Voice)   
541-963-7698 (FAX)   
1-800-430-7231x422 (Toll Free)

**LA PINE**La Pine Connection   
16493 Bluewood Place   
Units 3 & 4   
La Pine, OR 97739   
541-388-6336 (Voice)   
541-388-6310 (FAX)

**Mailing Address**Bend OVRS   
1230 NE 3rd St.   
Suite A-152   
Bend, OR 97701

**MADRAS**   
Madras State Office Building   
678 NE Hwy 97   
Madras, OR 97741-1931   
541-475-6131 X329 (Voice)   
541-475-46997 (FAX)

**Mailing Address**The Dalles OVRS   
3641 Klindt Drive

The Dalles, OR 97058-3565

**MCMINNVILLE**   
McMinnville OVRS   
384 NE Norton Lane   
McMinnville, OR 97128   
503-472-2116 (Voice)   
503-434-5867 (FAX)

**MEDFORD**   
Medford OVRS   
28 W. 6th St.   
Suite A   
Medford, OR 97501-2774   
541-776-6035 (Voice)   
541-776-6213 (FAX)

**MILTON-FREEWATER**   
Milton-Freewater OVRS   
309 N. Columbia   
Milton-Freewater, OR 97862-1369   
800-442-4352 (Voice)   
541-276-1942 (Fax)

**Mailing Address**   
Pendleton OVRS   
1555 Southgate Place   
Pendleton, OR 97801-9600

**MILWAUKIE**   
Clackamas OVRS   
4382 SE International Way   
Suite B   
Milwaukie, OR 97222-4635   
971-673-6130 (Voice)   
971-673-6131 (FAX)

**NEWPORT**   
Newport OVRS   
119 NE 4th St.   
Suite 1   
Newport, OR 97365-3133   
541-265-7843 (Voice)   
541-265-3652 (FAX)

**NORTH BEND**   
Coos Bay OVRS   
2075 Sheridan Ave   
Employment Bldg   
North Bend, OR 97459-3335   
541-756-8467 (Voice)   
1-800-438-2136 (Voice)   
541-756-1622 (FAX)

**Mailing Address**Coos Bay OVRS   
PO Box 1113   
Coos Bay, OR 97420-0247

**ONTARIO**   
186 East Lane   
Suite 1   
Ontario, OR 97914-3051   
541-889-9148 (Voice)   
1-888-607-9185x422 (Toll Free)   
541-889-9209 (FAX)

**PENDLETON**   
Pendleton OVRS   
1555 Southgate Place   
Pendleton, OR 97801-9600   
541-966-6233 (Voice)   
541-276-1942 (FAX)   
1800-442-4352 x 6233(Toll Free)

**PORTLAND**

**Central Portland OVRS**3945 SE Powell Blvd.   
Portland, OR 97202-1721   
971-673-2555 (Voice)   
503-775-5696 (FAX)

**East Portland OVRS**   
305 NE 102nd Avenue   
Suite 200   
Portland, OR 97220-4173   
971-673-5858(Voice)   
971-673-5831(FAX)

**North Portland OVRS**   
4744 N. Interstate Ave.   
Portland, OR 97217-3622   
971-673-3055(Voice)   
971-673-3057(FAX)

**PRINEVILLE**   
Prineville State Office Building   
1495 E 3rd. St.   
Prineville, OR 97754   
541-447-3851 x 314 (Voice)   
541-388-6310 (FAX)

**Mailing Address**   
Bend OVRS   
1230 NE 3rd.St.   
Suite A-152   
Bend, OR 97701-4374

**REDMOND**   
Redmond One Stop   
247 SE Salmon Ave.   
Redmond, OR 97756-8440   
541-388-6336 (Voice)   
541-388-6310 (FAX)

**Mailing Address**   
Bend OVRS   
1230 NE 3rd. St.   
Suite A-152   
Bend, OR 97701-4374

**ROSEBURG**   
Roseburg OVRS   
2020 NW Newcastle Street  
Roseburg, OR 97471-1657   
541-440-3371 (Voice)   
541-440-3493 (FAX)

**SALEM**   
**North Salem Branch Office**1210 Hawthorne NE   
Salem, Oregon 97301   
(503) 378-3587 (Voice)   
(503) 378-3750 (FAX)

**South Salem OVRS**   
1701 Liberty St. SE   
Salem, OR 97302-5158   
503-378-2483 (Voice)   
503-373-7549 (FAX)

**Salem Hospital Rehabilitation Unit**   
2561 Center St. NE   
Salem, OR 97301-4600   
503-561-5947 (Voice)   
503-561-4919 (FAX)

Mailing Address   
**Salem Hospital Rehabilitation Unit**   
PO Box 14001   
Salem, OR 97309-5014

**SPRINGFIELD**   
Springfield OVRS   
101 30th Street   
Springfield, OR 97478-5845   
541-726-3525 (Voice)   
541-726-2535 (FAX)

**ST HELENS**St Helens OVRS   
500 N. Hwy 30, Ste. 230   
St Helens, OR 97051-1200   
503-366-8383 (Voice)   
503-366-0215 (FAX)   
1-800-243-4987 (Toll Free)

**Mailing Address**   
Albany OVRS   
1400 Queen Ave. SE   
Suite 107   
Albany, OR 97322-6797

**THE DALLES**The Dalles OVRS   
3641 Klindt Drive   
The Dalles, OR 97058-3565   
541-298-5573 (Voice)   
541-296-1136 (FAX)

**TILLAMOOK**   
Tillamook OVRS   
4670 E. 3rd St.   
Tillamook, OR 97141-2902   
503-842-7873 (Voice)   
503-842-3282 (FAX)

**WHITE CITY**   
Rogue Family Center   
3131 Ave C   
White City, OR 97503-1443   
541-864-8756 (Voice)   
541-864-8784 (FAX)

**WOODBURN**Woodburn OVRS   
120 East Lincoln, Ste. 120   
Woodburn OR 97071-3617   
503-980-6610 (Voice)   
503-980-6645 (Fax)

**OFFICE OF DEVELOPMENTAL DISABILITY**

**SUPPORTS AND SERVICES (ODDS)**

The Office of Developmental Disability Services (ODDS) provides supports and services to children and adults with developmental disabilities that meet [eligible for services](http://www.oregon.gov/dhs/DD/pages/eligibility/home.aspx) criteria. Individuals that are eligible and their families can access generic and specialized services to provide the support, based on the individual needs of the person, to be able to live with as much independence as possible. Services and supports may range from information and referral, to case management or hourly services, to maximum supports that provide 24-hour care.

Developmental disabilities include intellectual disabilities, cerebral palsy, Down's syndrome, autism, traumatic brain injuries, certain neurological impairments and other impairments of the brain that occur during childhood. Some people with developmental disabilities also have significant medical or mental health needs.

ODDS offers supports to children and families ranging from in-home family support, intensive in-home supports, and out of home, 24-hour services delivered by proctor/foster care or residential care providers (agency run homes). Services offered have specific eligibility standards and are usually accessed through the local [Community Developmental Disabilities Programs](http://www.oregon.gov/dhs/DD/pages/county/county_programs.aspx) (CDDP).

Services for adults range from [Brokerage Support Services](http://www.oregon.gov/dhs/DD/pages/adults/supports.aspx) to assist an individual to live in their own home or with family or friends, to [24-hour comprehensive services](http://www.oregon.gov/dhs/DD/pages/adults/residential.aspx). Services offered have specific eligibility standards and are accessed through the local [Community Developmental Disabilities Programs](http://www.oregon.gov/dhs/DD/pages/county/county_programs.aspx) (CDDP).

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| **Developmental Disabilities Eligibility**  Article Content  **What is a developmental disability?**  Developmental disability means a neurological condition that:   * Must have its origin in and directly affect the brain * Must be established prior to the age of 22, or in the case of mental retardation the condition must be determined before 18 years of age * Must be expected to last indefinitely * Must result in significant impairments in at least two areas of daily functioning: self-care, communication, cognitive, mobility, self-direction, capacity for independent living and economic self sufficiency * The impairments must not be primarily related to: mental illness, substance abuse, an emotional disorder, Attention Deficit/Hyperactivity Disorder (ADHD), a learning disability or sensory impairment   The most common developmental disabilities include: mental retardation, Down syndrome, autism, cerebral palsy, epilepsy, and fetal alcohol effect or fetal alcohol syndrome.  **How is eligibility determined?**  Each Community Developmental Disability Program (CDDP) is responsible for determining eligibility. The eligibility worker in your county will assist you through the eligibility process and help you obtain the necessary documents that will be needed to see if you are eligible. Once the eligibility worker has collected all the necessary information, he or she will review it to see if you qualify.  *Eligibility for school age children uses the same criteria as adults.*  **How long does it take to determine if I am eligible?**  It depends. If the necessary documents are readily available, a decision could be made in a matter of days. If new testing is required, or documents are needed from various sources, it could take longer. Before you can receive any funded services through the CDDP you must be determined eligible. Once a determination of your eligibility has been made you will receive a letter in the mail indicating the eligibility decision.  **Is there an appeal process if I’m not found eligible?**  Yes, if you are dissatisfied with eligibility determination, you may request a contested case hearing. The process of requesting is outlined within your notification for eligibility.    **How do I apply for developmental disabilities services?**  To apply, contact the [Community Developmental Disabilities Program](http://www.oregon.gov/dhs/DD/pages/county/county_programs.aspx) in your county who will assist you with the application process. The list of county offices is included in this section. The application is available in English, Spanish, Russian and Vietnamese. <http://www.oregon.gov/dhs/DD/pages/county/county_programs.aspx>  Anyone can make a referral to a Community Developmental Disabilities Program with the permission of the individual or his or her legal representative. |

**COMMUNITY DEVELOPMENTAL DISABILITIES PROGRAMS (CDDP)**

Link to directory for CDDP local offices: <http://www.oregon.gov/dhs/DD/pages/county/county_programs.aspx>

**Baker**Mountain Valley Mental Health & Developmental Disabilities   
Main Line: 541-523-3646 (Crisis Line- 541-523-5903 for on call person after 5:00 PM and on weekends.)   
  
**Benton**Benton County Developmental Disabilities   
Main Line: 541-766-6847   
  
**Clackamas**Clackamas County Mental Health/DD   
Main Line: 503-655-8640   
  
**Clatsop**Clatsop Behavioral Healthcare   
Main Line: 503-325-0241

**Columbia**Columbia Community Mental Health   
Main Line: 503-397-5211; 1-800-294-5211   
  
**Coos**Community Living Case Management   
Main Line: 541-266-7300   
  
**Crook**Crook County Mental Health Program   
Main Line: 541-323-5330   
  
**Curry**Community Living Case Management   
Main Line: 541-813-1867

**Deschutes**Deschutes County Human Services   
Main Line: 541-322-7554

**Douglas**Douglas County Mental Health Program   
Main Line: 541-440-3556   
  
**Gilliam**Community Counseling Solutions   
Main Line: 541-676-9161   
  
**Grant**Community Counseling Solutions & DD Services   
Main Line: 541-575-1466

**Harney**Community Counseling Solutions & DD Services   
Main Line: 541-573-7621   
  
**Hood River**Mid-Columbia Center for Living   
Main Line: 541-386-2620   
  
**Jackson**Jackson County Developmental Disabilities Program   
Main Line: 541-774-8205

**Jefferson**Best Care Treatment Services   
Main Line: 541-475-6575   
  
**Josephine**Community Living Case Management   
Main Line: 541-474-6072   
  
**Klamath**Klamath Mental Health Center - DD   
Main Line: 541-885-2435   
  
**Lake**Eastern Oregon Human Services Consortium   
Main Line:- 541-947-0279   
  
**Lane**Lane County Dept. of Health & Human Services   
Main Line: 541-682-3695   
  
**Lincoln**Lincoln County Human Services Dept.   
Main Line: 541-574-5960

**Linn**Linn County DD Program   
Main Line: 541-967-3890   
  
**Malheur**Lifeways, Inc. (Lifeways Behavioral Health)   
Main Line: 541-889-9167   
  
**Marion**Marion County Developmentally Disabled Services   
Main Line: 503-588-5288   
  
**Mid-Columbia** (Covering Hood River, Sherman and Wasco counties)   
Mid-Columbia Center for Living   
Main Line: 541-386-2620 in Hood River; Sherman and Wasco counties: 541-296-5452

**Morrow**Community Counseling Solutions   
Main Line: 541-676-9161   
  
**Multnomah**Multnomah County Developmental Disability Program   
Main Line: 503-988-3658

**Polk**Polk County Mental Health Program   
Main Line 503-831-5969   
  
**Sherman**Mid-Columbia Center for Living   
Main Line: 541-386-2620   
  
**Tillamook**Tillamook Family Counseling Center   
Main Line: 503-842-8201   
  
**Umatilla**County Developmental Disability Program for Umatilla County   
Main Line: 541-276-0452   
  
**Union**Center for Human Development, Inc.   
Main Line: 541-962-8800   
  
**Wallowa**Wallowa Valley Center for Wellness   
Main Line: 541-426-4524

**Warm Springs**Confederated Tribes of Warm Springs   
Main Line: 541-553-3205   
  
**Wasco**Mid-Columbia Center for Living   
Main Line: 541-386-2620

**Washington**Washington County Developmental Disability Program   
Main Line: 503-846-3150   
In-take Line 503-846-4737   
24 hr. Crisis Line- 503-291-9111

**Wheeler**Community Counseling Solutions   
Main Line: 541-676-9161

**Yamhill**Yamhill County Developmental Disability Program   
Main Line 503-434-7460

**ADDICTIONS AND MENTAL HEALTH (AMH) SERVICES IN OREGON**

The Addictions and Mental Health division (AMH) of the Oregon Health Authority provides Oregonians access to mental health and addiction services and supports meeting the needs of adults and children to live, be educated, work and participate in their communities and to help them achieve optimum physical, mental and social well-being. This is done by working in partnership with individuals and their families, counties, other state agencies, providers, advocates and communities.

**AMH is responsible for these key areas:**

* Substance abuse and problem gambling prevention services
* Substance abuse and problem gambling treatment services
* Children and Adult Mental health services
* Maintaining custody of persons committed to the state by courts for care and treatment of mental illness
* Managing the state hospital system

**Oregon's prevention system aspires to:**

* Create and disseminate programs for parents with children ages 10-14;
* Develop a methamphetamine prevention curriculum for Oregon's children;
* Provide workplace prevention training and assistance to employers; and
* Supply a consistent statewide prevention program for all communities.

**Oregon's addictions treatment system aspires to:**

* Provide appropriate family-based treatment for youth with co-occurring (addictions and mental health) disorders;
* Appropriately serve more than 400 adults with co-occurring disorders;
* Provide outpatient substance abuse and problem gambling treatment for individuals;
* Provide culturally and linguistically competent addictions treatment to reduce health disparities;
* Ensure provider pay reflects the cost of providing efficient and effective services;
* Provide sufficient alcohol-and drug-free housing to support recovery; and
* Collect comprehensive data and use it for management of performance.

**Oregon's community mental health treatment system aspires to:**

* Provide the necessary array of community services to help individuals be successfully integrated in the community of their choice;
* Fully develop a broad array of peer recovery support services;
* Improve access to community-based mental health services for children and their families;
* Develop strategies to help prevent hospitalization and unnecessary crises.
* Ensure access to care by increasing payment rates to reflect the cost of providing critical services;
* Provide appropriate mental health services for older Oregonians.
* Provide statewide early intervention services targeted to adolescence and young adults; and
* Collect comprehensive data and use it for management of performance.

Contact your Community Mental Health Program

<http://www.oregon.gov/oha/amh/pages/cmh-programs.aspx>

**OREGON MENTAL HEALTH SERVICES**

**Baker**

Shari Selander, LMSW, Executive Director

Mountain Valley Mental Health Programs

PO Box 649

Baker City, OR 97814

Information/**Crisis line: 541-523-3646**

FAX: 541-523-7602

TTY #: 1-800-735-2900 (O.R.S.)

sselander@ndninc.org

Cell: 541-519-7913

"MTN Valley MH staff provide 24 hour 7 day per week crisis services”

**Benton**

Mitch Anderson, Director

Benton Co Mental Health Program

Benton Co Health Department

530 Northwest 27th Street

Corvallis, OR 97330-5223 **Shuttle**

Information: 541-766-6835

**Crisis Line: 1-888-232-7192**

FAX: 541-766-6186

TTY: 541-766-6759

mitchell.c.anderson@co.benton.or.us

Tammy Shandy, Mitch Anderson’s Assist: 541-766-6238

Jeanne Nelson: 541-766-6620 or 541-740-7464

MH and Addictions Program Mgrjeanne.

nelson@co.benton.or.us

**ABHA** is after hrs provider

**Clackamas**

Cindy Becker, Director

Clackamas Co Health, Housing, & Human Services

Public Services Bldg-3rd Floor

2051 Kaen Rd, Room 367

Oregon City, OR 97045

Information: 503-742-5300

**Crisis/After Hour Calls: 503-655-8585**

FAX: 503-742-5301 - Administration

TTY: 503-655-8388

cbecker@co.clackamas.or.us

Karen Erwin, Cindy Becker’s Assist: 503-742-5310

karene@co.clackamas.or.us

Jill Archer: 503-650-5696

Fax: 503-742-5311

Behavioral Health Division Director

jarcher@co.clackamas.or.us

Linda Anderson or Jaymi Stark, Deborah’s Assist:

503-655-8625

landerson@co.clackamas.or.us

Each clinic has own phone #

Answering Service for after hours directly contacts MH staff.

**Clatsop**

Sumuer Watkins, Executive Director

Clatsop Co Department of Public Health

2120 Exchange St., Suite 301

Astoria, OR 97103

Information/**Crisis after hrs: 503-325-5722**

FAX: 503-325-8483

TTY: 503-338-6511

Sumuer Watkins-503-325-8500 x1912

Fax: 503-325-8678

sumuerw@clatsopbh.org

**“Protoc** Roland Migchielsen, Director

Columbia Community Mental Health, Inc

PO Box 1234 (Mail)

St. Helens, OR 97051

Information/**Crisis after hrs: 503-397-5211**

FAX: 503-397-5373

TTY: 1-800-735-2900 (O.R.S.)

Roland Migchielsen: 503-397-5211 x201

rolandm@ccmh1.com

**“Protocall”** is after hrs. provider

**Coos**

Ginger Swan, MA, Public Health Administrator

David Geels CMHP Director

Coos Co Mental Health Program

1975 McPherson Street, Suite #2

North Bend, OR 97459

Information: 541-751-2500

**Crisis Line: 541-751-2550**

FAX: 541-751-2661

TTY: 1-800-822-5522

**David.Geels@mh.co.coos.or.us**

ginger.swan@mh.co.coos.or.us

**“Protocol”** is after hrs. provider

**Crook**

Scott Willard, Director

Crook Co Mental Health Program

Lutheran Community Services

365 NE Court St.

Prineville, OR 97754

Information: 541-447-7441

**Crisis Line: 1-888-232-7192**

FAX: 541-447-6694 (Courthouse, City Hall)

TTY: 1-800-735-2900 (O.R.S.)

swillard@lcsnw.org

Patty Roberts, Scott Willard’s Assist:

proberts@lcsnw.org

**ABHA** is after hrs provider

**Curry**

Carol Raper, Interim Director of Mental Health and

Addictions

Curry Community Health

29821 Colvin St.

PO Box 746 (Mail)

Gold Beach, OR 97444

Information: 541-247-4082

Toll Free: 1-877-739-4245

**Crisis Line: 1-877-519-9322**

FAX: 541-247-5058 TTY: 1-800-735-2900 (O.R.S.)

raperc@co.curry.or.us

**Coos Co. CRC** staffs after hour services **all”** is

after hrs provider

**Deschutes**

DeAnn Carr, Behavioral Health Deputy Director

Deschutes Co Health Services

2577 NE Courtney Drive

Bend, OR 97701

Information: 541-322-7500

**Crisis Line: 1-888-232-7192**

FAX: 541-322-7565

TTY: 541-322-7610

(All AMH business will be directed to DeAnn Carr)

Deann.carr@deschutes.org

Scott Johnson, Director: 541-322-7502

scott\_johnson@co.deschutes.org

Kathy Drew, Scott Johnson’s Assist:

kdrew@deschutes.org

**ABHA** is after hrs provider

**Douglas**

Peggy Madison, Director

Douglas Co Health & Social Services Dept.

621 West Madrone Street

Roseburg, OR 97470

Information/**Crisis after hrs: 541-440-3532**

FAX: 541-440-3554

TTY: 541-464-3810

Peggy Madison: 541-440-3616

pemadison@co.douglas.or.us

Janet Holland, LCSW, MH Program Mgr.

jlhollan@co.douglas.or.us

**“Protocall”** is after hrs provider

**Gilliam/Morrow/Wheeler**

Kimberly Lindsay, Director

Community Counseling Solutions

PO Box 469

120 South Main Street

Heppner, OR 97836

Information: 541-676-9161

FAX: 541-676-5662

TTY: 1-800-735-2900 (O.R.S.)

kimberly.lindsay@gobhi.net

**NOTE: Call 911 for after hrs. crisis services**

**Grant**

Kimberly Lindsay, Executive Director

Community Counseling Solutions

PO Box 469

Heppner, OR 97836

Office Location:

528 E. Main St., Suite W

John Day, OR 97845

Information: 541-575-1466

FAX: 541-575-1411 (Courthouse)

TTY: 1-800-735-2900 (O.R.S.)

kimberly.lindsay@gobhi.net

**Call Police office – recording gives 911#**

**Harney**

Chris Siegner, Director

Symmetry Care

348 W Adams

Burns, OR 97720

Information/**Crisis #: 541-573-8376**

FAX: 541-573-8378

TTY: 1-800-735-2900 (O.R.S.)

chris.siegner@gobhi.net

**“Protocall”** is after hrs provider

**Hood River/Sherman/Wasco**

Barbara Seatter, MS, Executive Director

Mid-Columbia Center for Living

419 E Seventh Street, Suite 207

The Dalles, OR 97058

The Dalles Information: 541-296-5452

The Dalles FAX: 541-296-9418

TTY: 1-800-735-2900 (O.R.S.)

Hood River:

1610 Woods Ct., Hood River 97031

Hood River Information: 541-386-2620

Hood River FAX: 541-386-6075

TTY: 1-800-735-2900 (O.R.S.)

barbara.seatter@mccfl.org

**“Protocall”** answers all after hrs. crisis calls

**Jackson**

Mark J. Orndoff, Director

Jackson Co Health and Human Services

1005 E Main Street

Medford, OR 97504-7459

Information/**Crisis Line: 541-774-8201**

FAX: 541-776-7062

TTY: 541-734-3708, 1-800-874-9426

Mark Orndoff: 541-774-7878

Fax: 541-774-7980

orndofmj@jacksoncounty.org

Stacy Brubaker 541-774-8146

brubaksj@jacksoncounty.org **“Community Works”** is after hrs provider

**Jefferson**

Rick Treleaven, Director

Best Care Treatment Services **Admin. Office**

PO Box 1710 340 NW 5th St Ste. 203

Redmond, OR 97756 Redmond, OR 97756

541-516-4099

Redmond Information: 541-504-9577

**Crisis Line: 1-888-232-7192**

FAX: 541-504-1195 TTY: 1-800-735-2900 (O.R.S.)

Rick Treleaven: 541-516-4099

[rickt@bestcaretreatment.org](mailto:rickt@bestcaretreatment.org)

Tom Machala, Director

Jefferson Co Public Health Dept.

715 SW 4th Street, Suite C

Madras, OR 97741

Services at this address:

125 SW C Street / Madras, OR 97741

Madras Information: 541-475-6575

**Crisis Line: 1-888-232-7192**

FAX: 541-475-0132 TTY: 1-800-735-2900 (O.R.S.)

Tom Machala: 541-475-4456

tom.machala@co.jefferson.or.us

**ABHA** is after hrs provider

**Josephine**

Karla McCafferty, Executive Director

Options for Southern Oregon, Inc.

1215 SW “G” Street

Grants Pass, OR 97526

Phone: 541-476-2373

Information/**Crisis Line: 541-474-5360**

FAX: 541-476-1526

TTY: 541-472-5861

Karla McCafferty: 541-476-2373 x1107

kmccafferty@optionsonline.org

Darlene Ponder, Karla McCafferty’s Assist: 541-244-4136

dponder@optionsonline.org

**CRC** provides after hr services

**Klamath**

Stan Gilbert

Klamath Youth Development Center

2210 Eldorado Avenue

Klamath Falls, OR 97601

Information: 541-882-7291

Phone: 541-883-1030

FAX: 541-884-2338

(All e-mails will be sent to Patty)

Patty Card, Stan Gilbert’s Assistant:

pcard@klamathyouth.org

**“Centertell”** is after hrs. provider

**Lake**

Benjamin Paz, Interim Director

Lake Co Mental Health

215 North G Street

Lakeview, OR 97630

Information: 541-947-6021

Toll Free: 1-877-456-2293

**Crisis Line: 541-947-2114 or**

**1-800-735-2900 (O.R.S.)**

FAX: 541-947-6020

benjamin.paz@lakecountymh.org

**Lake District Hospital** is after hrs. provider

**Lane**

Karen Gaffney, Acting Director

Lane Co Behavioral Health

125 E. 8th Avenue

Eugene, OR 97401

Mailing address:

151 W. 7th #520

Eugene, OR 97401

Information: 541-682-3608

**Crisis Line: 541-687-4000**

FAX: 541-682-3276 TTY: 541-682-7540

Karen Gaffney: 541-682-3942

Fax: 541-682-3804

karen.gaffney@co.lane.or.us

Mental Health office location:

Teresa Davigo, MH Program Mgr

2411 Martin Luther King Jr Blvd

Eugene, OR 97401 Shuttle

Teresa.Davigo@co.lane.or.us

541-682-3263

**Lincoln**

Barbara Turrill, Behavioral Health Division Dir.

Lincoln Co Health & Human Services

36 SW Nye Street

Newport, OR 97365

Information: 541-265-4179

**Crisis Line: 1-888-232-7192**

FAX: 541-265-4194

TTY: 541-265-6915

Barbara Turrill: 541-265-0530

Fax: 541-574-6252

bturrill@co.lincoln.or.us

**ABHA** is after hrs. provider

**Linn**

Frank Moore, Director

Linn Co Health Services

PO Box 100

445 3rd Ave SW

Albany, OR 97321 Shuttle

Information: 541-967-3866

**Crisis Line: 1-800-560-5535**

FAX: 541-928-3020

TTY: same as information #

Frank Moore: 541-924-6916 x2052

fmoore@co.linn.or.us

**Northwest Human Services** is after hrs. provider

**Malheur**

Rick George, Community Mental Health Director

Lifeways, Inc., Malheur

702 Sunset Drive

Ontario, OR 97914

rgeorge@lifeways.org

541-823-9012

Information/**Crisis Line: 541-889-9167**

FAX: 541-889-7873

TTY: 1-800-735-2900 (O.R.S.)

**“Protocall”** is after hrs. provider

**\*Judy Cordeniz, Executive Director, Lifeways, Inc.**

**rgeorge@lifeways.org**

[**jcordeniz@lifeways.org**](mailto:jcordeniz@lifeways.org)

**Marion**

Roderick Calkins, PhD, Administrator

Marion Co Health Dept.

3180 Center Street NE

Salem, OR 97301 Interagency Shuttle

Adult MH Services: 503-588-5351

Children’s MH Services: 503-588-5352

Administration Office #: 503-588-5357

**Crisis #: 503-585-4949**

FAX-Administration: 503-364-6552

FAX-Adult Mental Health: 503-585-4908

FAX-Children’s Services: 503-585-4990

FAX-MR/DD: 503-588-5290

TTY: 503-588-5400

rcalkins@co.marion.or.us

Lisa Duerksen, Calkin’s Assist: 503-585-4903

lduerksen@co.marion.or.us

**Northwest Human Services** is after hrs. provider

**Whitebird Clinic** is after hrs. provider

**Morrow/Wheeler/Gilliam**

Kimberly Lindsay, Director

Community Counseling Solutions

PO Box 469

120 South Main Street

Heppner, OR 97836

Information: 541-676-9161

FAX: 541-676-5662

TTY: 1-800-735-2900 (O.R.S.)

kimberly.lindsay@gobhi.net

**NOTE: Call 911 for after hrs. crisis services**

**Multnomah**

David Hidalgo, MHASD Division Director,

Office of Mental Health & Addiction Services

421 SW Oak Street, Suite 520, B167

Portland, OR 97204

Director-503-988-3076 Shuttle

Information: 503-988-5464

**After Hrs Crisis Svcs: 503-988-4888**

FAX-Contracts: 503-988-3379

FAX: 503-248-3926 or 503-988-3926

TTY: 503-988-5866

david.a.hidalgo@multco.us

Julie Osborn, David Hidalgo’s Assist: 503-988-4055

julie.osborn@multco.us

Susan Myers, Director, Co Human Services

Multnomah Co Dept. of Human Services

susan.myers@multco.us

Jodi Shaw, Susan Myer’s Assist: 503-988-4472

[jodi.k.shaw@multco.us](mailto:jodi.k.shaw@multco.us)

**Polk**

Noelle Carroll, Director

Polk Co Human Services Department

182 SW Academy, Suite 310

Dallas, OR 97338-1922

Information: 503-623-9289

**Crisis Line: 1-800-560-5535**

FAX: 503-623-2731

TTY: 1-800-735-2900 (O.R.S.)

carroll.noelle@co.polk.or.us

**Northwest Human Services** is after hrs. provider

**Sherman/Hood River/Wasco**

Barbara Seatter, MS, Executive Director

Mid-Columbia Center for Living

419 E Seventh Street, Suite 207

The Dalles, OR 97058

The Dalles Information: 541-296-5452

The Dalles FAX: 541-296-9418

TTY: 1-800-735-2900 (O.R.S.)

Hood River:

1610 Woods Ct., Hood River 97031

Hood River Information: 541-386-2620

Hood River FAX: 541-386-6075

TTY: 1-800-735-2900 (O.R.S.)

barbara.seatter@mccfl.org

**“Protocall”** answers all after hrs. crisis calls

**Tillamook**

Frank Hanna-Williams, Director

Tillamook Family Counseling, Inc.

906 Main Avenue

Tillamook, OR 97141

Information/**Crisis Line**: 503-842-8201

FAX: 503-815-1870

TTY: 1-800-735-2900 (O.R.S.)

[frankhw@tfcc.org](mailto:frankhw@tfcc.org)

“Protocall answers all after hrs. crisis calls”

**Umatilla**

**\*Umatilla**

Mike Gregory, Community Mental Health Director

Lifeways, Inc., Umatilla

331 SE 2nd Street

PO Box 987

Pendleton, OR 97801-2139

Information: 541-276-6207

FAX: 541-276-4628

TTY: 1-800-735-2900 (O.R.S.)

**After hrs #: 1-866-343-4473**

mgregory@lifeways.org

**\*Judy Cordeniz, Executive Director, Lifeways, Inc.**

[**jcordeniz@lifeways.org**](mailto:jcordeniz@lifeways.org)

**Union**

Dwight Dill, Director

Center for Human Development for Union County

2301 Cove Ave

La Grande, OR 97850

Information: 541-962-8800

**Crisis Line: 541-962-7126**

FAX: 541-963-5272

TTY: 1-800-735-2900 (O.R.S.)

Dwight Dill: 541-962-8845

ddill@chdinc.org

**“Protocall”** is after hrs. provider

**Wallowa**

Stephen Kliewer, DMin, Director

Wallowa Valley Center for Wellness

PO Box 268

Enterprise, OR 97828

Information: 541-426-4524

**Crisis Line: 541-398-1175**

FAX: 541-426-3035

TTY: 1-800-735-2900 (O.R.S.)

stephen.kliewer@gobhi.net

wallowawellness@gmail.com

**Mental Health Staff on call for after hours help**

**Wasco/Hood River/Sherman**

Barbara Seatter, MS, Executive Director

Mid-Columbia Center for Living

419 E Seventh Street, Suite 207

The Dalles, OR 97058

The Dalles Information: 541-296-5452

The Dalles FAX: 541-296-9418

TTY: 1-800-735-2900 (O.R.S.)

**Hood River:**

1610 Woods Ct., Hood River 97031

Hood River Information: 541-386-2620

Hood River FAX: 541-386-6075

TTY: 1-800-735-2900 (O.R.S.)

barbara.seatter@mccfl.org

**“Protocall”** answers all after hrs. crisis calls

**Washington**

Kristin Burke, Director

Washington Co Department of Health & Human Serv.

155 N 1st Avenue, Suite 250, MS-70

Hillsboro, OR 97124 Shuttle

Information: 503-846-8881

MH Services: 503-846-4736

**Crisis Line: 503-291-9111**

FAX: 503-846-3149

TTY: 503-846-8601

Kristin Burke: 503-846-3141 / Direct #: 503-846-4563

[kristin\_burke@co.washington.or.us](mailto:kristin_burke@co.washington.or.us)

**Wheeler/Gilliam/Morrow**

Kimberly Lindsay, Director

Community Counseling Solutions

PO Box 469

120 South Main Street

Heppner, OR 97836

Information: 541-676-9161

FAX: 541-676-5662

TTY: 1-800-735-2900 (O.R.S.)

kimberly.lindsay@gobhi.net

**NOTE: Call 911 for after hrs. crisis services**

**Yamhill**

Silas Halloran-Steiner, Director

Yamhill Co Health & Human Services

627 N.E. Evans

McMinnville, OR 97128

Information: 503-434-7523

**Crisis Line: 1-800-560-5535**

FAX: 503-434-9846

TTY: 1-800-735-2900 (O.R.S.)

Silas Halloran-Steiner: 503-434-7525 x4740

halloras@co.yamhill.or.us

Mailing address:

412 NE Ford Street

McMinnville, OR 97128

Tara Geelan, Silas Halloran-Steiner Assist: 503-474-4973

geelant@co.yamhill.or.us

**Northwest Human Services** is after hrs provider

**Confederated Tribes of Warm Springs**

Shilo Tippett, Director

Confederated Tribes of Warm Springs

PO Box C

Warm Springs, OR 97761

Information: 541-553-3205

FAX: 541-553-3428

TTY: 1-800-735-2900 (O.R.S.)

[shilo.tippett@wstribes.org](mailto:shilo.tippett@wstribes.org)

**Assoc of OR Community MH Programs**

Cherryl Ramirez, MPH, MPA, Executive Director

Association of Oregon Community MH Programs

1201 Court Street NE, Suite 201

Salem, OR 97301

Information: 503-399-7201

FAX: 503-589-3101

cramirez@aocweb.org

Diana Bronson Cherryl Ramirez Asst.

dbronson@aocweb.org

NOTE: Not a CMHPD, but would like to receive a

copy of all mailings to CMHPDs.

**Association of Oregon Counties**

Ashley Horne, Policy Manager

Association of Oregon Counties

PO Box 12729

Salem, OR 97309-0729

Information: 503-585-8351

ahorne@aocweb.org

NOTE: Not a CMHPD, but would like to receive a copy of

all mailings to CMHPDs.

**Greater Oregon Behavioral Healthcare, Inc.**

**(GOBHI)**

Kevin Campbell, CEO

Greater Oregon Behavioral Health, Inc.

309 East 2rd St.

The Dalles, OR 97058

Work: 541-298-2101

FAX: 541-298-7996

Kevin Campbell Mobile #: 541-490-3263

kevin.campbell@gobhi.net

**Telecare Corp-Direct**

Ross Peterson

1080 Marina Village Parkway Suite 100

Alameda, CA 94501

[rpeterson@telecarecorp.com](mailto:rpeterson@telecarecorp.com)

**Luke-Dorf-Direct**

John Trinh

11895 SW Greenburg Rd

Tigard, OR 97223

Mailing address:

10313 SW 69th Ave

Tigard, OR 97223

[jtrinh@luke-dorf.org](mailto:jtrinh@luke-dorf.org)

**ColumbiaCare**

Bob Beckett

[bbeckett@columbiacare.org](mailto:bbeckett@columbiacare.org)

**\*\*O.R.S.=Oregon Relay Service for Hearing Impaired Persons**

**If you need an updated version of this document, email Shannon McFadden, Shannon.m.mcfadden@dhsoha.or.us**

I:\AMH

**WORK INCENTIVES PLANNING AND ASSISTANCE (WIPA) PROJECT**

The Work Incentives Planning and Assistance (WIPA) project—***Plan for Work***—has returned to Disability Rights Oregon. Our Community Work Incentives Coordinators at ***Plan for Work*** offer no cost Benefits Counseling Services to SSI and SSDI beneficiaries between the ages of 14 to full retirement age, who want to work or are currently employed and live in Oregon or Washington’s southern counties of Benton, Clark, Cowlitz, Franklin, Klickitat, Lewis, Pacific, Skamania, Wahkiakum, and Walla Walla.

While ***Plan for Work*** does not help individuals find jobs, our Community Work Incentives Coordinators (CWICs) help Social Security beneficiaries become better equipped to make informed choices about work.

***Plan for Work*** CWICs:

* provide individualized work incentives planning and assistance;
* help beneficiaries and their families understand what other Federal or State work incentives programs are available;
* refer beneficiaries with disabilities to appropriate Employment Networks or State Vocational Rehabilitation (VR) agencies;
* provide general information about potential employer-based or federally subsidized health benefits coverage available to beneficiaries once they enter the workforce; and
* inform beneficiaries with disabilities of further protection and advocacy services available to them.

To refer a person to ***Plan for Work***, have them call our Intake line at 503-243-2081 x227. One of our CWICs will then contact this person.

If you have further questions about ***Plan for Work***, please call Arlene Jones, Project Coordinator, at 503-243-2081 x205 or 1-800-452-1694 x205, or send an email to [ajones@DROregon.org](mailto:ajones@DROregon.org). We are looking forward to working with you and your clients.

**Summary of Performance**

Student Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Birth Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student ID #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Attending School\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Case Manager\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Anticipated Exit Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (mm/yy)

Summary of Student’s Academic Achievement and Functional Performance:

Student’s Post-secondary Goals: *(from IEP)*

Recommendations to Assist Student in Meeting Post-secondary Goals:

Name/Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**This form is used to:**

* + - 1. Comply with the new requirement for a “Summary of Performance” in IDEA 2004, Sec. 614(c)(5)(B)(ii).

The Summary of Performance:

1. Provides information to students who are graduating with a regular diploma to assist them in meeting their post-secondary goals; and
2. Provides information to students who are leaving school because they exceed the age of eligibility for a free appropriate public education (end of school year in which they turn 21) to assist them in meeting their post-secondary goals.
3. IDEA 2004 does not explicitly require a Summary of Performance for students who are leaving school before the end of their entitlement period due to graduation with a modified diploma or another diploma or certificate. ODE recommends that school districts provide a Summary of Performance for these students also.

**Directions:**

1. Enter student’s name, birth date and student ID number.
2. Enter attending school and name of case manager.
3. Enter anticipated exit date. The exit date should be the same as the exit date information on the student’s IEP.
4. Write a summary of the student’s academic achievement and functional performance. This statement may include:

* How the student’s disability has affected the student’s academic achievement and functional performance;
  + The student’s academic and functional strengths;
* The results of the student’s most recent state or district assessments;
  + The results of any college entrance examinations (e.g. SAT, ACT);
* The results of the most recent special education evaluation of the student;
* Whether the student is graduating with a regular diploma, and whether the student achieved a Certificate of Initial Mastery (CIM);
* A description of any other exit document the student earned in high school (e.g. modified diploma, certificate of attendance or achievement);
  + Any honors or special awards the student achieved in high school; and
  + Any vocational or extracurricular accomplishments of the student.

1. List the student’s post-secondary goals from the student’s most current IEP.
2. Write any recommendations for assisting the student in meeting the student’s post-secondary goals after the student exits from K-12 education. These recommendations may include:

* Recommendations for accommodating the student’s disability in the workplace or post-secondary education setting; and
* Recommendations for assisting the student to achieve the student’s post-secondary goal(s).

1. Enter name and title of teacher or provider completing summary, the name of the school and school district, and a contact phone number for the teacher or provider, and the date of completion of this document.